

STRATHMORE UNIVERSITY 2023 STATUTES



Strathmore
UNIVERSITY

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Table of Contents

1. PREAMBLE	4
<i>I. Citation and Commencement</i>	4
<i>II. Mission</i>	4
<i>III. Philosophy</i>	5
2. INTERPRETATION	6
STATUTE 1: DEFINITIONS	7
STATUTE 2: MEMBERS OF THE UNIVERSITY	11
STATUTE 3: POWERS OF THE UNIVERSITY	11
STATUTE 4: THE SPONSOR	11
STATUTE 5: THE CHANCELLOR	12
STATUTE 6: THE PRO- CHANCELLOR	13
STATUTE 7: THE UNIVERSITY COUNCIL	13
STATUTE 8: MANAGEMENT BOARD	18
STATUTE 9: THE VICE-CHANCELLOR	23
STATUTE 10: THE DEPUTY VICE-CHANCELLORS	25
STATUTE 10 A: DEPUTY VICE-CHANCELLOR, ACADEMIC AND STUDENT AFFAIRS	26
STATUTE 10 B: DEPUTY VICE-CHANCELLOR FOR PLANNING AND DEVELOPMENT	27
STATUTE 10 C: DEPUTY VICE-CHANCELLOR FOR RESEARCH AND INNOVATION	29
STATUTE 11: THE UNIVERSITY SECRETARY	30

STATUTE 12: OFFICERS OF THE UNIVERSITY.....	32
STATUTE 13: DEANS OF ACADEMIC SCHOOLS AND INSTITUTES	33
STATUTE 13A: THE DEAN OF RESEARCH AND INNOVATION	35
STATUTE 14: DEAN OF STUDENTS.....	36
STATUTE 15: THE REGISTRAR.....	38
STATUTE 16: UNIVERSITY LIBRARIAN.....	39
STATUTE 17: EXECUTIVE DIRECTORS	40
STATUTE 17A: EXECUTIVE DIRECTOR OF FINANCE.....	41
STATUTE 17B: EXECUTIVE DIRECTOR OF CORPORATE COMMUNICATIONS.....	41
STATUTE 17C: EXECUTIVE DIRECTOR FOR PEOPLE & CULTURE ..	42
STATUTE 18: DIRECTOR OF CORPORATE AND LEGAL AFFAIRS	43
STATUTE 19: DIRECTOR OF INTERNAL AUDIT AND COMPLIANCE	44
STATUTE 20: ACADEMIC UNITS	45
STATUTE 21: THE ACADEMIC COUNCIL	45
STATUTE 22: ACADEMIC DIRECTORATES	50
STATUTE 23: UNIVERSITY CHAPLAINCY.....	50
STATUTE 24: STAFF OF THE UNIVERSITY	51
STATUTE 25: STUDENT ADMISSION.....	51
STATUTE 26: UNIVERSITY EXAMINATIONS.....	52
STATUTE 27: ACADEMIC AWARDS AND DESIGNATION	52
STATUTE 28A: HONORARY DEGREES	53
STATUTE 28B: HIGHER DOCTORATES.....	53

STATUTE 28C: CONGREGATION FOR CONFERMENT OF DEGREES 54
STATUTE 28D: CONFERMENT OF EMERITUS TITLE 54
STATUTE 29: STUDENT COUNCIL 55
STATUTE 30: ALUMNI 55
STATUTE 31: FINANCIAL PROVISION 56
STATUTE 32: STRATHMORE UNIVERSITY AFFILIATES 57
STATUTE 33: STANDARDS OF STUDENT CONDUCT 58
STATUTE 34: AMENDMENT AND REVIEW 58

1. PREAMBLE

I. Citation and Commencement

In exercise of the powers conferred under Section 26 of the Strathmore University Revised Charter (2023), the University Council of Strathmore University hereby makes the following Statutes. These Statutes shall be cited as the Strathmore University Statutes, 2023 edition.

These Statutes shall commence on the day of.....20... and shall at all times be subject to the provisions of the Constitution of Kenya, 2010, the Universities Act, 2012 (Revised 2016) and its amendments, other relevant legislations and the Revised Charter (2023) for Strathmore University.

II. Mission

1. The mission of Strathmore University is to provide all-round quality education through excellence in teaching, research and scholarship, in an atmosphere of freedom and responsibility, focusing on ethical service to society.
2. The mission of the University is cognizant that:
 - (a) Strathmore is a university of Christian (Catholic) inspiration which embraces an apostolic mission.
 - (b) The mission of the University is further elaborated in the University's Identity Statement.
3. The University shall endeavor to advance education, knowledge, wisdom, understanding and entrepreneurship through its teaching, research, and innovation; both within the University and in close association with business and the professions, for the benefit of individuals and society at large.

III. Philosophy

1. The Philosophy of the University is based on the following foundations:
 - a. Strathmore University is a community of persons made up of students and staff who strive to seek the truth through rigorous study, research and interdisciplinary dialogue in all fields of human knowledge.
 - b. The University adopts a holistic approach to the person, which includes the academic, socio-cultural, spiritual and personal dimensions.
 - c. The University is committed to promoting unity among the diversity of its staff, students, parents and the wider community in terms of culture, faith, race and nationality, subject to their alignment with the values and ethos of the University.
 - d. Strathmore University strives to ensure that research, teaching, learning and other university activities are based on sound academic and educational principles.
 - e. The University's primary contribution to society is the solid, holistic education that it offers to students, thus preparing responsible, ethical and professional citizens.
 - f. The University is committed to the advancement of the education and religious and social welfare of the residents of Kenya and the relief of poverty and distress.

The University's Core Values are:

- a. **Excellence:** through the sanctification of work, we strive for work excellence and the highest-quality output;
- b. **Freedom and responsibility:** we respect the freedom of the individual person and acknowledge that with freedom comes responsibility;
- c. **Ethical practice:** we honor the beliefs, morals and values of the academic profession and help others to do the same;

- d. **Personalized attention:** we seek to provide an environment where all our stakeholders can receive individual and customized service and support;
- e. **Subsidiarity:** we seek to provide solutions at the most immediate level to a need;
- f. **Collegiality:** we respect one another's commitment to a common purpose and work together to meet the needs of our clients;
- g. **Life-long learning:** we develop programmes and adapt teaching methods that equip learners with skills and tools for innovation and adaptability, and personal development; and
- h. **Service to society:** we serve society through research, education and institutional citizenship.

The University's educational mission is aligned with the University's core values and identity, which serve as the foundation for the all-round education that the University provides.

All members of the Management Board of the University shall be at the service of the University to ensure the University attains its Mission, Vision and adheres to its Values.

2. INTERPRETATION

1. The University Statutes shall bind all members of the University in its dealing with other entities and stakeholders.
2. In interpreting these Statutes, the University shall adopt the interpretation that most favors the Philosophy, Spirit, Mission and Core Values of the University.
3. The University may take regulatory, policy, procedural development and other measures, including the setting of standards to achieve the Philosophy, Spirit, Mission, and Core Values of the University.

4. The University shall make Regulations, Codes and/or Policies for purposes of operationalizing these Statutes.
5. No provision of these Statutes shall override the provisions of the Revised Charter (2023).

STATUTE 1: DEFINITIONS

In these Statutes, unless the context otherwise requires:

“Academic Council” means the Academic Council of Strathmore University under section 19 of the Charter, a body equivalent to a ‘senate’ as defined in the Universities Act No. 42 of 2012;

“Academic Staff” means all employees on academic terms of service who are primarily engaged in teaching and/or research, or hold an appointment of academic status in the University;

“Academic Unit” means a college, school, institute or research center as established by these Statutes;

“Academic Year” means a period of study consisting of two semesters, not necessarily consecutive, or three consecutive trimesters, and any other additional period of study or research as may be prescribed in the regulations for a particular programme of study;

“Act” means the Universities Act No. 42 of 2012;

“Administrative Staff” means all employees of the University on administrative terms of service;

“Alumni” means former students of Strathmore University, the former Kianda College and Strathmore College, Strathmore Institute, or such other persons that the University Council may approve from time to time who completed an approved programme of study and qualified for the award of a degree, diploma or certificate;

“Alumni Association” means an association established under the Statutes and provided for under the Act;

“Centre” means a Centre established in accordance with the provisions of the Charter, Statutes and Regulations of the University;

“Chancellor” means The Chancellor of the University appointed under section 12 of the Charter;

“Charter” means the revised Strathmore University Revised Charter (2023) published in Legal Notice No. ** and contained in the Kenya Gazette Supplement No. **;

“Code of Governance” means a code of governance developed by the Strathmore University Council;

“College” means a College established in accordance with the provisions of the Charter, Statutes and Regulations of the University;

“Congregation” means a meeting of the University convened for the purpose of conferring degrees and awarding diplomas and certificates of the University;

“Commission” means the Commission established under the Universities Act No. 42 of 2012 and any amendments thereto;

“Committee” means a committee or committees established by Strathmore University to fulfill a specific mission or mandate under these Statutes;

“Council” means the University Council of Strathmore University;

“Dean” means a person appointed to head a faculty, School or Institute of the University or a person appointed by the Council to be designated as a dean in the University;

“Department” means an administrative unit, which, for administrative purposes, has been designated by the University as being constituted within a particular College, Institute or School for purposes of teaching and/or research;

“Deputy Vice-Chancellor” means the Deputy Vice-Chancellor of the

University appointed under section 17 of the Charter;

“Executive Dean” means a dean heading a College, School or Institute that encompasses more than one academic discipline;

“Faculty” means a Faculty established in accordance with the provisions of the Charter, Statutes and Regulations of the University;

“Institute” means an institute established in accordance with the provisions of the Charter, Statutes and Regulations of the University;

“Kianda Foundation” means the Kianda Foundation Educational Trust;

“Lecturer” means a member of the University Staff who is a full professor, associate professor, emeritus professor, senior lecturer, lecturer, or a person who holds a research post, which the University Council has recognized as such;

“Management Board” means the management board of Strathmore University;

“*Opus Dei*” means the Prelature of the Holy Cross and *Opus Dei*;

“Principal” means a person appointed to head a College of the University;

“Pro-Chancellor” means the Pro-Chancellor appointed under Section 12(2) of the Charter;

“Regulations” means the Regulations of Strathmore University;

“Research Centre” means a Research Centre established in accordance with the provisions of the Charter, Statutes and Regulations of the University;

“Research Staff” means any employee of the University who engages directly in, or carries out research;

“School” means a School established in accordance with the provisions of the Charter, Statutes and Regulations of the University;

“Semester” means a period of study consisting of sixteen (16) weeks or its equivalent in contact hours. Ordinarily, an academic year will have two

semesters;

“Staff” means all persons employed by Strathmore University;

“Statutes” means the operational rules and regulations enacted by the University Council for the governance and administration of the University;

“Stakeholders” means persons who are determined, at the sole discretion of the University Management Board or Council, to have an interest in, or relationship to the University, including by virtue of a funding role or regulatory function, a business or commercial venture, a local, social or community initiative or a desire to promote mutual aims and objects;

“Strathmore” means Strathmore University;

“Strathmore Identity Statement” means the identity statement elaborating the foundational principles of the University;

“Strathmore University Graduate” means a person upon whom a degree or other academic award has been validly conferred by the University;

“Student” means a person registered by the University for the purpose of obtaining a qualification of the University and has active registration and has not been discontinued or any other person who is determined by the Academic Council to be a student;

“Student Council” means the “Strathmore University Students Council” established in accordance with the provisions of the Charter and these Statutes;

“Teaching Staff” means any person engaged in employment by the University to engage directly in, or carry out, teaching and learning;

“Sponsor” means Strathmore Educational Trust, Registered Trustees;

“University” means Strathmore University, established according to Section 3 of the Strathmore University Charter;

“University Council” means the governing body of Strathmore University established under Section 13 of the Charter;

“University Secretary” means The University Secretary appointed under section 18 of the Charter;

“Vice-Chancellor” means The Vice-Chancellor of Strathmore University, appointed under Section 16 of the Charter; and

Other terms in these Statutes shall be defined in accordance with the Charter.

STATUTE 2: MEMBERS OF THE UNIVERSITY

1. The members of the University shall be as defined in the Charter and any such other members of staff of the University, the Alumni, or any other person or body formally admitted into association with the University.
2. The University Council, on the recommendation of the Management Board, shall have the power to declare such other persons as members, as it may deem fit.
3. Membership of the University shall terminate when a person designated as a member ceases to hold any of the offices or status designated under Section 9 of the Charter and this Statute.

STATUTE 3: POWERS OF THE UNIVERSITY

1. The University shall have all the powers of a corporate body, and those granted by the Charter, these Statutes, Regulations and Code of Governance.
2. Notwithstanding subsection 1, the University shall have all other powers bestowed upon a Private University by the Act and any other powers necessary for the furtherance of the University’s Mission and Objects.

STATUTE 4: THE SPONSOR

1. The Sponsor shall, in addition to any other functions conferred by the Charter:
 - a. Be the official sponsor of the University;
 - b. Hold in trust all immovable assets of the University;
 - c. Perform the function of safeguarding the foundational aims and objectives of the University in accordance with the Charter and these Statutes;
 - d. Have and exercise the power to appoint or remove from office members of the University Council;
 - e. Ensure that the University abides by the Memorandum of Understanding between Opus Dei and Strathmore Educational Trust, Registered Trustees set out in the University Regulations;
 - f. Support the University in raising funds for the development and benefit of the University; and
 - g. Perform any other function as may be prescribed by the Statutes and Charter.

STATUTE 5: THE CHANCELLOR

1. There shall be a Chancellor of the University who shall be appointed by the Sponsor in consultation with Kianda Foundation and Opus Dei.
2. The Chancellor may exercise the powers and functions of his Office in person or through the Pro-Chancellor as prescribed by Section 12 of the Charter.
3. The Chancellor shall, in the name of the University, in person or through The Pro-Chancellor, confer, grant or award degrees, diplomas, certificates or awards of the University.
4. In the absence or incapacity of The Chancellor or Pro-Chancellor, his

designated appointee may exercise the powers on his behalf.

5. The Chancellor may recommend to the Sponsor a visitation of the University for the purposes provided for in the Code of Governance.
6. The Chancellor shall recommend and/or advise the University Council on the course of action to be taken following a visitation.
7. The Chancellor shall enjoy such powers and privileges and perform such other functions as provided in the Charter, Statutes, the Regulations and Code of Governance of the University.

STATUTE 6: THE PRO- CHANCELLOR

1. There may be a Pro-Chancellor of the University as provided under section 12(2) of the Charter, who shall be appointed by the Sponsor in consultation with Kianda Foundation and Opus Dei.
2. The Pro-Chancellor shall, in the absence of the Chancellor or during a vacancy in the Office of the Chancellor, exercise the powers and functions of the Chancellor, including the conferring of degrees and granting diplomas, certificates and other awards of the University.
3. The Pro-Chancellor shall exercise any powers and perform any other functions of his Office as may be provided in these Statutes in accordance with the Charter.

STATUTE 7: THE UNIVERSITY COUNCIL

Establishment

1. There shall be a University Council as established by section 13 of the Charter, to govern the University, oversee the Management Board, and promote its foundational and educational aims.
2. The University Council shall have the functions set out in the Charter.

3. The University Council shall abide by the Memorandum of Understanding between Opus Dei and Strathmore Educational Trust, Registered Trustees in its governance of the University, and in the promotion of the University's foundational aims.

Membership of the University Council

4. The membership of the University Council shall be as follows:
 - a. Chairperson appointed by the Sponsor from among the Council members;
 - b. The Vice-Chancellor, as the Secretary to the Council (ex-officio member);
 - c. Vice-Chairperson to be appointed by the Council from among its members;
 - d. Two members of the Sponsor;
 - e. Two members nominated by Kianda Foundation;
 - f. Two senior academicians, who are not employees of the University, with experience in higher education;
 - g. Two persons from the public and/or the private sector;
 - h. The Deputy Vice-Chancellors (ex officio); and
 - i. The University Secretary (ex officio).
5. The ex-officio members in paragraph 4(h) and (i) above shall have no voting rights at Council meetings.

Terms of Service

6. The procedure of appointment & selection criteria, the term of office, responsibilities of the Chairperson & Vice-Chairperson and filling of a vacancy of the members of the University Council shall be set out in the Code of Governance.
7. Pursuant to the provisions of these Statutes and the Charter, members of the University Council shall adhere to the code of conduct set out in the Code of

Governance.

Functions of the University Council

8. Pursuant to the provisions of the Act, the Council shall, in addition to the functions set out in the Charter and the Code of Governance, have the following powers:
 - a. Make, amend or revoke the Statutes, provided that the decision to do so has been approved by a two-thirds majority of the membership present and voting and that no Statute shall be made without the Management Board having had an opportunity of reporting thereon to the University Council;
 - b. Develop and/or ratify regulations and policies for any matters authorized by the Charter or these Statutes;
 - c. Develop a Code of Governance for any matters authorized by the Charter or Statutes;
 - d. Appoint, in consultation with the Management Board, advisory boards, to provide advice and report on any matter, subject to the provisions of the Charter and Statutes;
 - e. Approve the establishment of Colleges, Faculties, Schools, Institutes, Departments, Divisions and Centres, or any other academic or administrative structure necessary for the achievement of the objects of the University, provided such action is consistent with the mission and object of the University;
 - f. Determine, after considering the recommendations of the Academic Council and the Management Board, all fees payable to the University;
 - g. Institute, on the recommendation of the Academic Council and the Management Board, fellowships, scholarships, studentships, bursaries, prizes and other awards for study and research;
 - h. Approve the annual budget of the University and authorize the use of income and expenditure of funds outside the approved annual budget;

- i. Set and critically monitor Council policy and risk management;
- j. Funds and resource mobilization;
- k. Evaluate Council performance; and
- l. Exercise all such powers as are or may be conferred on the University Council by the Charter, Statutes, Code of Governance and Regulations and carry into effect the provisions of the Charter, Statutes and Regulations and to do such things as are not repugnant to the Act, Charter, Statutes and Regulations.

Meetings of the University Council

- 9. Unless the University Council otherwise determines, meetings of the University Council shall be held at least once every quarter in a calendar year at such a place and time as the Chairperson of the University Council may determine.
- 10. The Chairperson, or in his/her absence, the Vice-Chairperson, shall preside at all meetings of The University Council. In the absence of the Chairperson and the Vice-Chairperson, the members present and forming a quorum shall elect one person from among them to Chair the meeting.
- 11. Subject to the Charter and these Statutes, the University Council shall regulate its own affairs, and the conduct of its own meetings. The following provisions shall ordinarily be observed during meetings:
 - a. At all meetings of the University Council, a quorum shall be the nearest whole members above half the membership of the Council.
 - b. Decisions of the University Council shall be by a simple majority vote of those present and voting. Provided that the Chairperson of the Council shall have a casting vote in case of an equality of votes and provided also that in the enactment of Statutes, the provision of Section 26 of the Charter shall apply.

- c. To guarantee that the property and foundational aims and objectives of Strathmore University are duly protected, any two members of the University Council may appeal to the sponsor for its revision, amendment, or waiver within fifteen days of a decision. The decision shall stand suspended until a final decision is reached by the Sponsor.
 - d. The Chairperson may at any time call a meeting of the University Council after giving a two-week notice to all its membership or give shorter than two weeks' notice to the members provided that there is a quorum for the meeting.
 - e. The Chairperson shall be required to call a meeting within twenty-one (21) days of receiving a request for that purpose addressed to him/her and signed by at least a third of the membership of the Council. Should the Chairperson fail to comply with such a request, the member who requested the meeting or any other member with voting rights may convene a meeting as per the procedures of the Code of Governance.
 - f. The University Council shall cause minutes of its proceedings to be kept by the officer designated for that purpose and such minutes shall be confirmed and signed, subject to any necessary amendments.
 - g. The Council may, at the discretion of the Chairperson, transact any business by the circulation of papers and any decision so taken be submitted for ratification at the next meeting of the University Council.
12. The University Council may, subject to such limitations as it may deem fit, delegate any of its powers or duties to the Chairperson or to committees consisting of such members of the University Council and other persons as it may determine.
13. The University Council shall not delegate to the Chairperson or a committee the power to approve without further reference to the University Council, the annual estimates of revenue and expenditure and audited accounts.
14. Notwithstanding the provisions above, the conduct of the University Council meetings shall be as provided in the Code of Governance.

Committees of the Council

15. In order to facilitate the smooth running of its affairs, the University Council may establish standing, *ad hoc*, advisory, joint, and special Committees or such other committees as it may deem fit.
16. The membership, conduct of meetings and the terms of reference for such Committees shall be provided for in the Code of Governance.
17. The Council may delegate any of its functions or duties to a committee consisting of such members of the Council and other persons as the Council may determine. The Council may empower any such committees to act jointly with any committees appointed by The University Council.
18. Where the Council has delegated functions to a Committee, such a committee shall not in turn delegate such functions.
19. Unless the Chair of the University Council otherwise determines, meetings of the University Council Committees shall be held at least once every quarter in a calendar year at such a place and time as the University Council may determine.

STATUTE 8: MANAGEMENT BOARD

Establishment

1. There shall be a Management Board as set out in section 15 of the Charter.

Membership

2. The Management Board shall consist of:
 - a. The Vice-Chancellor, who shall be the Chairperson;
 - b. Deputy Vice-Chancellors;
 - c. University Secretary;

- d. Executive Director of Finance; and
 - e. A number of senior officers of the University as determined by the University Council to sit on the Board, provided that the number of members shall not be less than seven or exceed nine.
3. The Director of Legal and Corporate Affairs shall sit in the Management Board to provide legal/governance support and shall be an ex-officio member of the Management Board with no voting rights.
 4. The University Secretary shall be the Secretary to the Management Board and will be responsible for preparing the agenda for Board meetings in consultation with the Vice-Chancellor.
 5. The University Secretary will also be responsible for following up on the implementation of action plans arising from the decisions of the Management Board.
 6. The Management Board may from time to time co-opt other persons as members of the Management Board for specified purposes to serve for a specified duration of time. The Management Board shall determine the voting rights and other specifications of the co-opted Management Board provided for in the Code of Governance.

Responsibilities and duties of the Management Board

7. The Management Board be responsible for the day to day management of the University and shall:
 - a. Coordinate, monitor and control the development, planning, management and administration of the University and its resources in accordance with approved Policies, Rules and Regulations;
 - b. Monitor the performance of the academic, financial, operational and risk management strategy of the University;
 - c. Monitor the external environment, including risk assessment, changes in government policy and sector development, evaluating their impact on the

- University strategy, and acting accordingly;
- d. Ensure the efficient running of university business support systems to ensure optimal performance of university operations;
 - e. Formulate and monitor the University's financial strategy, policies and regulations, as well as the financial management and control systems and submit quarterly reports to the University Council;
 - f. Ensure the effective operation of the Management Board Committees and their implementation of strategic decisions;
 - g. Enter, vary, carry out or cancel contracts on behalf of The University Council, including contracts of employment with academic or administrative Staff of the University;
 - h. Authorize the initiation of legal proceedings or defend or compromise legal proceedings in the name of and on behalf of the University Council;
 - i. Submit proposals to the University Council concerning master and strategic plans, five-year rolling and annual budgets, development priorities, investment proposals, risk management, staff development plans, academic programmes, research programmes, terms and conditions of service, fundraising strategies, student welfare, public relations policies, academic partnerships and linkages with other universities, collaborations with industry, partnerships and internalization as well as any policies and any matters related to the development, management and administration of the University;
 - j. Submit quarterly reports to the University Council; and
 - k. Any other functions or roles provided in the Code of Governance.
8. The Management Board shall have the power to appoint or dismiss academic and administrative staff, except those whose appointment is reserved to the University Council. The Management Board shall report to the University Council all such appointments or dismissals.

9. The Management Board shall exercise any other powers and duties as may be assigned or delegated to it by the University Council, provided such powers and duties do not infringe or contradict the powers and duties of the University Council.

Meetings of the Management Board

10. Meetings of the Management Board shall be held as frequently as the Board deems fit, provided that the Management Board meets at least once a month at a time and place determined by the Chairperson. All members of the Management Board are required to attend all scheduled meetings, unless explicitly exempted by the Vice-Chancellor.
11. The Chairperson of the Management Board shall be the Vice-Chancellor and the University Secretary shall be the secretary.
12. In his/her absence, the Vice-Chancellor may appoint any of the Deputy Vice-Chancellors, to preside over meetings of the Management Board.
13. In the event of incapacity of the Vice-Chancellor, or his/her long absence from the University, the acting Vice-Chancellor appointed in accordance with the terms and conditions prescribed in the University Policies and/or Regulations shall preside at meetings of the Management Board.
14. Subject to the Charter and these Statutes, the Management Board shall regulate its own affairs, and the conduct of its own meetings. The following provisions shall ordinarily be observed during meetings:
 - a. At all meetings of the Management Board, a quorum shall be the nearest whole members above half the membership of the Board.
 - b. Decisions of the Management Board shall be by a simple majority vote of those present and voting, provided that the Chairperson of the Board shall have a casting vote in case of an equality of votes.
 - c. The Vice-Chancellor may at any time call a meeting of the Management Board.

- d. The Chairperson of the Management Board may invite other officers of the University to attend Management Board meetings when specific matters pertaining to their departments or offices are under discussion. Such officers in attendance shall not be eligible to vote.
 - e. The Management Board shall cause minutes of its proceedings to be kept by the officer designated for that purpose and such minutes shall be confirmed and signed, subject to any necessary amendments.
 - f. The Management Board may, at the discretion of the Chairperson, transact any business by the circulation of papers and any decision so taken be submitted for ratification at the next meeting of the Council.
15. Notwithstanding the provisions above, the Management Board shall have powers to regulate procedures of its own meetings and those of any of its committees as provided in the Code of Governance.
16. The Management Board may, subject to such limitations as it may deem fit, delegate any of its powers or duties to the Chairperson or to Committees consisting of such members of the Management Board and other persons as it may determine.

Committees of the Management Board

17. To facilitate the smooth running of its affairs, the Management Board may establish standing, ad hoc, advisory, joint and special committees or such other committees as it may deem fit. The membership, terms and conditions and conduct of meetings of the Committees shall be provided in the Code of Governance.
18. The Management Board may delegate any of its powers to the Vice-Chancellor or to a committee consisting of members of the Management Board and other persons.
19. Where the Management Board has delegated functions to a Committee, such a Committee shall in turn not delegate such functions.
20. The Vice-Chancellor shall be an ex-officio member of every committee of the Management Board but shall not be the Chairperson of any such

committees unless expressly provided for by the Charter or these Statutes.

Executive Committee of the Management Board

21. There shall be an Executive Committee of the Management Board comprising: The Vice-Chancellor, the University Secretary, the Deputy Vice-Chancellor for Academic and Student Affairs and the Executive Director of Finance, with a proviso to consult any other member of the Management Board.
22. The Executive Committee of the Management Board shall serve in an advisory capacity to the Vice-Chancellor and the Management Board, providing organizational direction to the University on a day-to-day basis. The Executive Committee will assist the Vice-Chancellor in establishing agenda items for Management Board meetings.
23. The Executive Committee of the Management Board shall have power to act on behalf of the Management Board in emergency situations, subject to any limitations set by the Management Board or contained in the Code of Governance.

STATUTE 9: THE VICE-CHANCELLOR

1. There shall be a Vice-Chancellor who shall be appointed by the University Council in consultation with the Chancellor, subject to the provisions of the Charter, and these Statutes.
2. The recruitment of the Vice-Chancellor shall be as provided in these Statutes and the University Regulations.
3. The terms and conditions of service of the Vice-Chancellor shall be set out in the contract of service as determined by the University Council from time to time.
4. The Vice-Chancellor shall hold Office for a period of five years and shall be eligible for reappointment in accordance with the Regulations and Code of Governance.

5. The Office of the Vice-Chancellor may become vacant upon:
 - a. Resignation of the Vice-Chancellor subject to giving six months' notice in writing to the University Council; or
 - b. Termination of appointment by The University Council subject to giving six months' notice in writing; or;
 - c. Removal from office in accordance with the University Regulations on the Appointment and Removal of Principal Officers.
6. The Vice-Chancellor is the principal academic and administrative officer of the University, whose role is to lead the development of the University vision and to ensure the implementation of the University's strategic aims, objectives and related policies in support of the University's mission.
7. As the Secretary to the University Council, the Vice-Chancellor shall maintain and develop an effective working relationship with the University Council and advise the Council on its powers and responsibilities under the Charter, Statutes, and Code of Governance.
8. The Vice-Chancellor shall Chair the Management Board and Academic Council meetings.
9. Specific responsibilities of the Vice-Chancellor shall be as provided in the Regulations and Code of Governance and shall include the following:
 - a. Safeguarding the mission and foundational aims of the University and ensuring the alignment of all University operations with the mission, vision and values;
 - b. Providing strategic direction and leadership to the University and representing the University internationally, nationally, and regionally;
 - c. Enhancing the reputation of the University for excellence and innovation in its academic and research programmes, and any other training programmes;

- d. Providing direction and managing the performance of the University Management Board in ensuring the effective and efficient management of the University and all its resources; and
 - e. Performing such duties as may be delegated by the University Council in accordance with the Charter, these Statutes and their terms of service.
10. The Vice-Chancellor shall foster collegial governance within the University and in its relationship with the University Council and the Chancellor.
 11. The Vice-Chancellor may assign or delegate any of his or her duties to a committee or to a member of the University staff in writing and may, at his/her discretion, withdraw any such assignment or delegation at any time.
 12. The Vice-Chancellor shall have such other powers and duties as may be conferred upon him or her by the University Council in accordance with the Charter.

STATUTE 10: THE DEPUTY VICE-CHANCELLORS

1. There shall be Deputy Vice-Chancellors who shall be appointed by the University Council in consultation with the Chancellor and in accordance with the provisions of these Statutes.
2. The primary role of the Deputy Vice-Chancellors shall be to support the role of leadership provided by the Vice-Chancellor.
3. The terms and conditions of appointment of Deputy Vice-Chancellors are as set out in the Regulations and Code of Governance, and subject to amendment thereto by the University Council from time to time.
4. The Deputy Vice-Chancellors shall hold office for a period of five years and shall be eligible for re-appointment in accordance with the Regulations and Code of Governance.
5. The office of a Deputy Vice-Chancellor may become vacant upon:

- a. Resignation of the Deputy Vice-Chancellor subject to giving six months' notice in writing to the University Council; or
 - b. Termination of appointment by the University Council subject to giving six months' notice in writing; or
 - c. Removal from office in accordance with the University Regulations on the Appointment and Removal of Principal Officers.
6. Deputy Vice-Chancellors shall report to the Vice-Chancellor and shall perform such duties as may be delegated to them by the Vice-Chancellor in accordance with these Statutes and their terms of service.
 7. The University Council, in consultation with the Vice-Chancellor, may from time to time review the number, change in the description of title and roles of the Deputy Vice-Chancellors for the efficient management and administration of University operations.

**STATUTE 10 A: DEPUTY VICE-CHANCELLOR, ACADEMIC AND
STUDENT AFFAIRS**

1. There shall be a Deputy Vice-Chancellor for Academic and Student Affairs who shall be the chief academic officer, responsible for the achievement of the University's educational mission and strategic goals relating to the academic function of the University.
2. The specific responsibilities of the Deputy Vice-Chancellor for Academic and Student Affairs shall be as provided in the Regulations and Code of Governance and shall include the following:
 - a. Providing strategic leadership in the development and implementation of the University's academic master plan and strategy;
 - b. Providing overall strategic leadership of Schools/Colleges and Institutes and other academic directorates or offices responsible for the various

- aspects of the academic and student affairs function of the University;
- c. Fostering excellence in the development and running of academic programmes, recruitment and development of lecturers and other academic staff, and supporting the holistic education of students at the University;
 - d. Providing leadership in the development and implementation of policy and regulations relating to academic and student affairs;
 - e. Liaising with the national regulatory bodies responsible for accreditation of the University and its academic programmes, and overseeing accreditation by any other regional or international accreditation bodies; and
 - f. Performing such duties as may be delegated by the Vice-Chancellor in accordance with these Statutes and their terms of service.
3. The Deputy Vice-Chancellor for Academic and Student Affairs shall report to the Vice-Chancellor, The Management Board, and relevant Committee(s) of The University Council.
 4. The Deputy Vice-Chancellor for Academic and Student Affairs shall be a member or the secretary to the relevant committees to the University Council as provided for in the Code of Governance.
 5. The Deputy Vice-Chancellor for Academic and Student Affairs shall be the Chair, secretary or member to the relevant committees of the Management Board and Academic Council as provided for in the Code of Governance.

STATUTE 10 B: DEPUTY VICE-CHANCELLOR FOR PLANNING AND DEVELOPMENT

1. There shall be a Deputy Vice-Chancellor for Planning and Development who

shall be responsible for the University's advancement initiatives and the building of strategic partnerships.

2. The specific responsibilities of the Deputy Vice-Chancellor for Planning and Development shall be as provided in the Regulations and Code of Governance and shall include the following:
 - a. Developing the physical master plan of the University and championing the long-term, comprehensive and integrated physical resource planning and its delivery;
 - b. Fostering the advancement of the University by establishing and maintaining relationships with stakeholders through partnerships and other collaborations;
 - c. Developing a fundraising and philanthropic culture and activities of the University and acting as the liaison between Strathmore University Foundation and the Management Board;
 - d. Building and maintenance of partnerships of the University with external organizations and Alumni and acting as liaison between Strathmore Alumni Association and the Management Board;
 - e. Driving implementation of the University's strategy on alternative income sources and acting as liaison between Strathmore University Affiliates created for this purpose, and the Management Board; and
 - f. Performing such duties as may be delegated by the Vice-Chancellor in accordance with these Statutes and their terms of service.
3. The Deputy Vice-Chancellor for Planning and Development shall report to the Vice-Chancellor, The Management Board, and relevant Committee(s) of the University Council.
4. The Deputy Vice-Chancellor for Planning and Development shall be the member or secretary to the relevant committees to The University Council as provided for in the Code of Governance.
5. The Deputy Vice-Chancellor for Planning and Development shall be the

Chair, secretary or member to the relevant committees of The Management Board and Academic Council as provided for in the Code of Governance.

STATUTE 10 C: DEPUTY VICE-CHANCELLOR FOR RESEARCH AND INNOVATION

1. There shall be a Deputy Vice-Chancellor for Research and Innovation who shall be the chief research and innovation officer responsible for the strategic direction and focus of research undertaken by the University.
2. The specific responsibilities of the Deputy Vice-Chancellor for Research and Innovation shall be as provided in the Regulations and Code of Governance and shall include the following:
 - a. Providing strategic leadership in the development and implementation of the research and innovation strategy of the University;
 - b. Fostering the dissemination and publication of research output of the University and championing innovation and creativity;
 - c. Providing strategic leadership of all research centers, innovation and incubation units;
 - d. Fostering strategic research partnerships and collaborations with other universities, stakeholders and industry;
 - e. Liaising with the national regulatory bodies responsible for research and innovation, such as ethics review boards, etc.; and
 - f. Performing such duties as may be delegated by the Vice-Chancellor in accordance with these Statutes and their terms of service.
3. The Deputy Vice-Chancellor for Research and Innovation shall report to

The Vice-Chancellor, The Management Board, and relevant Committee(s) of The University Council.

4. The Deputy Vice-Chancellor for Research and Innovation shall be a member or the secretary to the relevant committees to the University Council as provided for in the Code of Governance.
5. The Deputy Vice-Chancellor for Research and Innovation shall be the Chair, secretary or member to the relevant committees of Management Board and Academic Council as provided for in the Code of Governance.

STATUTE 11: THE UNIVERSITY SECRETARY

1. There shall be a University Secretary who shall be the Chief Operations Officer of the University and who shall be responsible for the operations of the University in support of its strategic goals.
2. The University Secretary shall be appointed by the University Council in consultation with the Chancellor.
3. The terms and conditions of appointment of the University Secretary are as set out in the Regulations and Code of Governance, and subject to amendment thereto by the University Council from time to time.
4. The University Secretary shall hold office for a period of five years and shall be eligible for re-appointment in accordance with the Regulations and Code of Governance.
5. The office of the University Secretary may become vacant upon:
 - a. Resignation of the University Secretary subject to giving six months' notice in writing to the University Council; or
 - b. Termination of appointment by the University Council subject to giving six months' notice in writing; or
 - c. Removal from office in accordance with the University Regulations on

the Appointment and Removal of Principal Officers.

6. The specific responsibilities of the University Secretary shall be as provided in the Regulations and Code of Governance and shall include the following:
 - a. Fostering and promoting an organizational culture that supports operational excellence and institutional productivity in accordance with the University mission and values;
 - b. Providing leadership in the building of internal cohesion of all staff and fostering an organizational culture aligned to the University's mission and values;
 - c. Providing leadership and oversight for strategic financial and operational planning and analysis of resource use and development in all University departments;
 - d. Overseeing the development operations systems with comprehensive policies and procedures that function in accordance with applicable laws and regulations;
 - e. Collaborating with Strathmore University Affiliates to improve the overall effectiveness of the University's financial and operations planning and productivity; and
 - f. Performing such duties as may be delegated by the Vice-Chancellor in accordance with these Statutes and their terms of service.
7. The University Secretary shall report to the Vice-Chancellor, The Management Board, and relevant Committee(s) of the University Council.
8. The University Secretary shall be the member or secretary to the relevant committees to the University Council as provided for in the Code of Governance.
9. The University Secretary shall be the Chair, secretary or member to the relevant committees of the Management Board and Academic Council as provided for in the Code of Governance.

STATUTE 12: OFFICERS OF THE UNIVERSITY

1. The following shall be the Senior Officers of the University:
 - a. Deans of Colleges, Schools or Institutes;
 - b. Principal of Strathmore Institute;
 - c. Registrar;
 - d. Dean of Research & Innovation;
 - e. Dean of Students;
 - f. University Chaplain;
 - g. University Librarian;
 - h. Executive Director of Finance;
 - i. Executive Director for People and Culture;
 - j. Executive Director, Corporate Communication;
 - k. Director of Internal Audit and Compliance;
 - l. Director, Corporate and Legal Affairs; and
 - m. Any other equivalent office that may be approved by the University Council from the recommendation of the Management Board.

2. The administration of the University shall be organized into five functional divisions as follows:
 - a. Office of the Vice-Chancellor;
 - b. Academic and Student Affairs Division;
 - c. Research and Innovation Division;
 - d. Planning and Development Division;
 - e. University Secretary Division; and/or
 - f. Any other separation or combination of the above as may be approved by the University Council on the recommendation of the Management Board.

3. The functional and corporate structure of the University shall be set out in the University's Regulations, Code of Governance and Policies as may be amended by the University Council from time to time.

STATUTE 13: DEANS OF ACADEMIC SCHOOLS AND INSTITUTES

1. The Management Board shall appoint Executive Deans/Deans of Schools, Colleges or Institutes subject to approval by the University Council.
2. The Executive Dean/Dean of each College, School or Institute shall play a leading role in the formulation and implementation of the academic strategy and policies of the School/College/Institute.
3. The terms and conditions of appointment of Executive Deans/Deans shall be determined by the Management Board subject to approval by the University Council and amendment from time to time.
4. The Executive Dean/Dean shall hold office for an initial term of three years; the appointment shall be renewable for further terms of three years or less, up to a maximum tenure of nine years in total, provided that in exceptional circumstances the Management Board shall exercise the sole discretion to extend the tenure of Executive Dean/Dean beyond nine years.
5. The office of an Executive Dean/Dean may become vacant upon:
 - a. Resignation of the Executive Dean/ Dean subject to giving six months' notice in writing to the Management Board; or
 - b. Termination of appointment by the Management Board subject to giving six months' notice in writing.
6. The Executive Dean/Deans shall report to the Deputy Vice-Chancellor for Academic and Student Affairs.
7. The primary duties and responsibilities of the Executive Dean/Dean shall be as set out in the University Code of Governance and shall include, but not limited to the following:

- a. Providing leadership in the development and implementation of the strategy of the School/College/Institute;
 - b. Overseeing development and review of academic and executive programmes in the School/College/Institute to respond to market needs and in accordance with the mission and values of the University;
 - c. Collaborating with the mentoring directorate and other student support departments to ensure effective mentoring of undergraduate students and achievement of overall student success;
 - d. Ensuring that all policies and decisions of the University Council, Management Board, Academic Council and their respective committees, are communicated to students and staff of the College/School /Institute;
 - e. Promoting and fostering research and innovation among academic staff and students of the School/Institute;
 - f. In collaboration with the Strathmore University Foundation, seeking funding from external sources; and
 - g. In collaboration with the relevant Strathmore affiliates, fostering initiatives for seeking alternative sources of revenue through commercialization of research and innovation, executive training and other initiatives.
8. The Management Board shall appoint a Management Committee of Schools/Colleges/Institutes to support the Executive Dean/Dean in the day to day management of the School/ College/Institute and whose role is provided under the Code of Governance.
 9. There may be one or more Associate Deans, whose role is to support the role of the Dean. The Associate Dean may exercise any of the functions of the Executive Dean/Dean in his/her absence or following a vacancy of the office of Executive Dean/Dean.
 10. The Executive Dean/Dean shall report to the Deputy Vice-Chancellor for Academic and Student Affairs.

11. The Executive Dean/Dean shall sit in the Academic Council and shall be expected to personally attend all the meetings of the Academic Council and shall be a member of the Council of Deans.
12. The Executive Dean/Dean shall be the Chair of School/College/Institute's Academic Board.

STATUTE 13A: THE DEAN OF RESEARCH AND INNOVATION

1. The Management Board may appoint a Dean of Research and Innovation subject to approval by the University Council to assist the Deputy Vice-Chancellor for Research and Innovation in the development and implementation of the research strategy of the University.
2. The terms and conditions of appointment of Dean of Research and Innovation shall be determined by the Management Board subject to approval by The University Council and amendment from time to time.
3. The Dean of Research and Innovation shall hold office for an initial term of three years. The appointment shall be renewable for further terms of three years or less, up to a maximum tenure of nine years in total, provided that in exceptional circumstances the Management Board shall exercise the sole discretion to extend the tenure of Dean of Research and Innovation beyond nine years.
4. The Office of a Dean of Research and Innovation may become vacant upon:
 - a. Resignation of the Dean of Research and Innovation subject to giving six months' notice in writing to the Management Board; or
 - b. Termination of appointment by the Management Board subject to giving six months' notice in writing.
5. The Dean of Research and Innovation shall report to the Deputy Vice-Chancellor for Research and Innovation.
6. The primary duties and responsibilities of the Dean of Research and

Innovation shall be as set out in the University Code of Governance and shall include but not limited to the following:

- a. The Dean of Research and Innovation shall be in charge of the administration of the Research Services Office and promotion and coordination of research and innovation activities in the University;
 - b. Being the official custodian and steward of the University's research repository and ensuring that the e-Research repository is created and maintained in the library and is kept up to date;
 - c. Ensuring that policy matters and important decisions made by the Research Committee are communicated to the University research community;
 - d. Ensuring that applications for internal research grants are processed in a timely manner and presented for review and evaluation, and award of grants to successful applicants done by the Research Committee, in accordance with approved procedures and policies; and
 - e. Coordinating the dissemination, communication and publication of research findings by University's scholars, research ethics management, technology transfer and innovation, commercialization and entrepreneurship of research, fundraising for research from industry and other external organizations.
7. The Dean of Research and Innovation shall report to the Deputy Vice-Chancellor for Research and Innovation.
 8. The Dean of Research and Innovation shall sit in the Research Committee and Academic Council.

STATUTE 14: DEAN OF STUDENTS

1. The Management Board shall appoint a Dean of Students subject to approval by the University Council.

2. The role of the Dean of Students shall be to provide educationally purposeful co-curricular programs, events, services and activities that promote professional growth beyond the classroom.
3. The terms and conditions of appointment of Dean of Students shall be determined by the Management Board subject to approval by the University Council from time to time. The Dean of Students shall hold office for an initial term of three years; the appointment shall be renewable for further terms of three years or less, up to a maximum tenure of nine years in total, provided that in exceptional circumstances the Management Board shall exercise the sole discretion to extend the tenure of Dean of Students beyond nine years.
4. The office of the Dean of Students may become vacant upon:
 - a. Resignation of the Dean of Students subject to giving six months' notice in writing to the Management Board; or
 - b. Termination of appointment by the Management Board subject to giving six months' notice in writing.
5. The primary duties and responsibilities of the Dean of Students shall be as set out in the University Code of Governance and shall include the following:
 - a. Promoting student success and holistic education through co-curricular initiatives and other out of classroom activities;
 - b. Guiding and encouraging students to form and develop professional and social clubs and societies, and provide the necessary guidance to such clubs and societies;
 - c. Supervising the Student Council election process by being the Returning Officer during elections of office-bearers of the Student Council and providing guidance on the Student Council operations;
 - d. Oversight of international student support services whose role includes advice on immigration issues, academic and cultural adjustment, etc.
 - e. Fostering and supporting engagement of students in competitive and non-

- competitive sports;
- f. Collaborating with other departments involved in student development; and
 - g. Any other duties, as directed by the Deputy Vice-Chancellor for Academic and Student Affairs.
6. The Dean of Students shall report to the Deputy Vice-Chancellor for Academic and Student Affairs and shall perform such other duties as may be delegated to him or her by the Deputy Vice-Chancellor Academic and Student Affairs.
 7. The Dean of Students shall be the Chair, secretary or member of the relevant committees of the Academic Council as provided in the Code of Governance.

STATUTE 15: THE REGISTRAR

1. The Management Board may appoint a Registrar subject to approval by the University Council.
2. The role of the Registrar shall be to assist the Deputy Vice-Chancellor, Academic and Student Affairs in achieving operational effectiveness in key academic administration processes across the University.
3. The terms and conditions of appointment of the Registrar shall be determined by the Management Board subject to approval by the University Council and amendment from time to time.
4. The primary duties and responsibilities of the Registrar shall be as set out in the University Code of Governance and shall include, but not limited to the following:
 - a. Ensuring operational efficiency and quality assurance in academic administrative processes of the University;
 - b. Being the official custodian and steward of student academic records and ensuring compliance with data protection laws and policies;

- c. Collaborating with the information technology systems office to ensure efficiency of the University academic management systems in the management and processing of student records;
 - d. Overseeing the promulgation, consistent application and compliance with policies relating to the student life cycle, including but not limited to: student recruitment and admission, academic calendar scheduling, quality assurance in teaching and learning, student progression, assessments, graduation, and certification of student records; and
 - e. Any other duties, as directed by the Deputy Vice-Chancellor for Academic and Student Affairs.
5. The Registrar shall report to the Deputy Vice-Chancellor for Academic & Student Affairs, and to the Academic Council and the Management Board.
 6. The Registrar shall be the Chair, member or secretary to the relevant committees of the Academic Council and Management Board as provided in the Code of Governance.

STATUTE 16: UNIVERSITY LIBRARIAN

1. The Management Board shall appoint a University Librarian upon such terms and conditions as shall be determined by the Management Board subject to approval by the University Council.
2. The role of the University Librarian shall be to support access by staff and students to academic information and knowledge resources and other library services.
3. The University Librarian shall report to the Deputy Vice-Chancellor for Academic & Student Affairs.
4. The specific responsibilities of the University Librarian shall be as provided in the Regulations and Code of Governance and shall include the following:
 - a. To lead, manage, and develop library services to meet the needs and

- objectives of Colleges/Schools/Institutes, staff, students and researchers, through the efficient and effective delivery of services aligned to the strategic requirements of Information Services of the University;
- b. Day-to-day running of the University Library, including overseeing the acquisition, processing and circulation of library materials;
 - c. Library planning and budgeting, including planning the growth of library resources, preparing the annual library budget, planning;
 - d. Digitization of the library services; and
 - e. Developing and administering Library User Education programmes for staff and students.
5. The University Librarian shall report to the Deputy Vice-Chancellor for Academic and Student Affairs and shall perform such other duties as may be delegated to him or her by the Deputy Vice-Chancellor for Academic and Student Affairs.
 6. The University Librarian shall sit in the Academic Council and be a member of the relevant committees of the Academic Council as provided in the Code of Governance.

STATUTE 17: EXECUTIVE DIRECTORS

1. The Management Board shall appoint Executive Directors to assist the University leadership in the discharge of key administrative and operational functions of the University.
2. The following are some of the key administrative functions: Finance, University Services, People & Culture, and Corporate Communications.
3. The Management Board may, from time to time, revise these functions and designate as key, any other functions as may be necessary, subject to approval by the University Council.

STATUTE 17A: EXECUTIVE DIRECTOR OF FINANCE

1. The Management Board shall appoint an Executive Director of Finance, subject to the approval of the University Council.
2. The Executive Director of Finance shall be the Chief Financial Officer of the University and shall be in charge of the Finance Department of the University.
4. The specific responsibilities of the Executive Director of Finance shall be as provided in the Regulations and Code of Governance and shall include the following:
 - a. Assisting in fiscal leadership of the University through development and implementation of the financial strategy of the University;
 - b. Overseeing all financial operations of the University and its affiliates;
 - c. Overseeing the implementation and continual improvement of financial policies and processes, and risk management;
 - d. Reporting on the financial performance of the University to the Management Board and the University Council and be the official custodian of the University's financial records; and
 - e. Performing such duties as may be delegated by the Vice-Chancellor in accordance with these Statutes and their terms of service.
5. The Executive Director of Finance shall report to the University Secretary, the Management Board and relevant committee(s) of the Management Board and University Council.

STATUTE 17B: EXECUTIVE DIRECTOR OF CORPORATE COMMUNICATIONS

1. There shall be an Executive Director of Corporate Communications of the University who shall be responsible for the Directorate of Corporate Communications.
2. The Director of Corporate Communications shall be responsible for safeguarding, enhancing and communicating the identity of the University.
3. The specific responsibilities of the Executive Director of Corporate Communications shall be as provided in the Regulations and Code of Governance and shall include the following:
 - a. Overseeing the development and implementation of the university-wide corporate communications strategy;
 - b. Enhancing the articulation of the identity of the University through internal and external communication;
 - c. Fostering coherence between the University's image, institutional culture and the University's foundational ethos and values; and
 - d. Performing such duties as may be delegated by the Vice-Chancellor in accordance with these Statutes and their terms of service.
4. The Executive Director of Corporate Communications shall report to the Vice-Chancellor, the Management Board and relevant committee(s) of the Management Board and University Council.

STATUTE 17C: EXECUTIVE DIRECTOR FOR PEOPLE & CULTURE

1. The Executive Director for People & Culture shall provide strategic leadership for people management and development through the implementation of the People and Culture strategy.
2. The specific responsibilities of the Executive Director for People and Culture shall be as provided in the Regulations and Code of Governance and shall include the following:
 - a. Fostering a people-centric strategy, focused on employee experience, culture and talent acquisition and development;
 - b. Developing a cultural framework to guide and support desired practices throughout the employment cycle;

- c. Being responsible for effective direction of employee services; and
 - d. Performing such duties as may be delegated by the University Secretary in accordance with these Statutes and their terms of service.
3. The Executive Director for People and Culture shall report to the University Secretary, to the Management Board, and to the relevant Committees of the University Council.

STATUTE 18: DIRECTOR OF CORPORATE AND LEGAL AFFAIRS

1. The Director of Corporate and Legal Affairs shall be responsible for legal and governance matters of the University.
2. The specific responsibilities of the Director of Corporate and Legal Affairs shall be as provided in the Regulations and Code of Governance and shall include the following:
 - a. Providing guidance and advice to the Management Board and University Council on Legal and Governance matters;
 - b. Appraising the University of legal issues which may have an impact on the University's activities and objectives;
 - c. Providing secretarial support to the University Council and its Committees;
 - d. Facilitating regulatory compliance by the University; and
 - e. Performing any other duties that may be delegated or assigned by the Vice-Chancellor.
3. The Director of Corporate and Legal Affairs shall report directly to the Vice-Chancellor and shall hold office on such terms and conditions as shall be determined by the University Council and amendment from time to time.

STATUTE 19: DIRECTOR OF INTERNAL AUDIT AND COMPLIANCE

1. The University Council shall appoint the Director of Internal Audit and Compliance upon such terms and conditions as shall be determined by the University Council.
2. The Director of Internal Audit and Compliance shall support the University Council and Management Board in the review, assessment and enhancement of the University's internal controls and risk management framework.
3. The primary duties and responsibilities of the Director of Internal Audit and Compliance shall be as provided in the Regulations and Code of Governance and shall include the following:
 - a. Evaluating the external environment to identify emerging global trends and the resultant opportunities and risks;
 - b. Assessing effectiveness of internal processes, controls and governance in mitigating risk to the quality, efficiency, economy, mission and ethos of the University;
 - c. Making recommendations that add value to the governance and operations of the University; and
 - d. Performing any other duties that may be delegated or assigned by the Vice- Chancellor or the University Council.
4. The Director of Internal Audit and Compliance shall administratively report to the Vice-Chancellor and shall perform such other duties as may, from time to time, be assigned to him or her by the University Council or Vice-Chancellor.

STATUTE 20: ACADEMIC UNITS

1. The University Council may establish academic units such as colleges, schools, and institutes and such units dedicated to research upon recommendation of the Academic Council through the Management Board.
2. The University Council may determine the constitution and administrative arrangements for any such academic units.
3. The purpose and criteria for establishment of such academic units shall be as set out in the University Regulations.

STATUTE 21: THE ACADEMIC COUNCIL

Establishment

1. There shall be an Academic Council as established under section 19 of the Charter.
2. The Academic Council shall report to the University Council and the Management Board for all academic matters of the University assigned to it by the University Charter, and these Statutes.

Membership

3. The members of the Academic Council shall be as follows:
 - a. The Vice-Chancellor;
 - b. Deputy Vice-Chancellors;
 - c. University Secretary;
 - d. Registrar;
 - e. Deans of Colleges, Schools or Institutes;
 - f. Dean of Research and Innovation;

- g. University Librarian;
 - h. Dean of Students;
 - i. Director of Educational Development;
 - j. Director of Faculty Affairs;
 - k. Director of Graduate Studies;
 - l. The Chairperson of the Board of Graduate Studies;
 - m. Chairperson of Education Committee;
 - n. Chairperson of Student Affairs Committee;
 - o. Chairperson of Internationalization Committee; and
 - p. Two professors elected to serve for a term of 2 years.
4. The Academic Council may from time to time invite or co-opt a University member of staff with pertinent information, knowledge or expertise to inform deliberations on various issues. Such a person shall not have voting rights.

Powers and responsibilities of the Academic Council

5. Subject to the Charter and these Statutes, the Academic Council shall exercise such powers as may be conferred on it by the Charter, the Statutes or other regulations, and to do such other acts as the Management Board and University Council shall authorize.
6. The functions of the Academic Council shall include, but are not limited to:
- a. Proposing to the University Council, through the Management Board, the academic regulatory framework of the University, including Statutes, Regulations and Policies on teaching, scholarship and research and other academic matters;
 - b. Overseeing the implementation of the Statutes, Regulations and other academic policies;

- c. Approving the design and development of academic programmes and establishing the structures to implement programmes;
- d. Overseeing the quality and character of all academic programmes and continuously revising or discontinuing existing academic programmes;
- e. Proposing regulations regarding; the selection, admission, retention and exclusion of students at the University;
- f. Overseeing the application of all rules and regulations governing the welfare, conduct and discipline of students;
- g. Proposing regulations on the standards of proficiency to be attained in each examination for a degree, diploma or certificate or an award of the University;
- h. Formally approving the award of a degree, diploma or certificate or honorary degree or any other award of the University, upon satisfying itself concerning the academic standards and content of the course of study;
- i. Approving the conferment of Emeritus status on retiring professors of the University;
- j. Recommending to the University Council, through the Management Board, the acquisition of necessary learning and teaching resources for University programmes;
- k. Making recommendations to the University Council, through the Management Board, concerning categorization of academic units into Colleges, Faculties, Schools, Institutes, Departments, Divisions and Centres of the University, or discontinuation or merging of such units;
- l. Making regulations governing such other matters as are within its powers under this Charter, the Statutes and Regulations; and
- m. Performing acts as are or may be deemed connected to the exercise of all or part of its functions.

Meetings of the Academic Council

7. Meetings of the Academic Council shall be held at least once every two months at such time and place as the Chairperson of the Academic Council may determine. All members of the Academic Council are required to attend all scheduled meetings unless explicitly exempted by the Vice-Chancellor.
8. The Chairperson of the Academic Council shall be the Vice-Chancellor and the Deputy Vice-Chancellor for Academic and Student Affairs shall be the secretary.
9. In his/her absence, the Vice-Chancellor may appoint any of the Deputy Vice-Chancellors to preside over meetings of the Academic Council.
10. In the event of incapacity of the Vice-Chancellor, or his/her long absence from the University, the acting Vice-Chancellor appointed in accordance with the terms and conditions prescribed in the University Policies and/or Regulations shall preside at meetings of the Academic Council.
11. Subject to the Charter and these Statutes, the Academic Council shall regulate its own affairs, and the conduct of its own meetings. The following procedures shall ordinarily be observed during meetings:
 - a. At all meetings of the Academic Council, a quorum shall be the nearest whole members above half the membership of the Academic Council;
 - b. Decisions of the Academic Council shall be by a simple majority vote of those present and voting, provided that the Chairperson of the Academic Council shall have a casting vote in case of an equality of votes;
 - c. The Chairperson of the Academic Council may at any time call an extraordinary meeting of the Academic Council, and, in addition, shall call a meeting within ten days of receiving a request for that purpose addressed to him/her in writing and signed by not less than one third of the membership of the Academic Council;
 - d. The Chairperson of the Academic Council may invite other officers of the University to attend Academic Council meetings when specific matters pertaining to their departments or offices are under discussion. Such officers in attendance shall not be eligible to vote; and

- e. The Academic Council shall cause minutes of its proceedings to be kept by the officer designated for that purpose and such minutes shall be confirmed and signed, subject to any necessary amendments.
12. The Academic Council may, at the discretion of the Chairperson, transact any business by the circulation of papers and any decision so taken be submitted for ratification at the next meeting of the Council.
13. The Academic Council may, subject to such limitations as it may deem fit, delegate any of its powers or duties to the Chairperson or to committees consisting of such members of the Academic Council and other persons as it may determine.
14. Notwithstanding the provisions above, the Academic Council shall have powers to regulate procedures of its own meetings and those of any of its committees as provided in the Code of Governance.
15. In order to facilitate the smooth running of its affairs, the Academic Council may establish standing, *ad hoc*, advisory, joint and special committees or such other committees as it may deem fit, subject to approval by the Management Board. The membership, terms and conditions and conduct of meetings of the Committee shall be provided in the Code of Governance.

Executive Committee of the Academic Council

16. There shall be an Executive Committee of the Academic Council comprising the Vice-Chancellor, the Deputy Vice-Chancellor for Academic & Student Affairs, and the Registrar, with a provision to consult or invite any member of the Academic Council if the matter concerns their Office. The Executive Committee may take and implement decisions on behalf of the Academic Council when necessary, and notify the Academic Council appropriately. The Chairperson of the Executive Committee shall be the Vice-Chancellor, and its Secretary shall be the Registrar.

Council of Deans

17. There shall be a Council of Deans comprising Deans of Colleges, Schools and Institutes.

18. The Council of Deans shall be a forum for Deans of Colleges, Schools and Institutes to consult and share experiences on matters of joint interest to their respective academic units and to advise the Deputy Vice-Chancellor, Academic and Student Affairs on academic matters and university issues.
19. The Deputy Vice-Chancellor for Academic and Student Affairs shall convene the Council of Deans meetings regularly throughout the year and shall Chair the meetings.

STATUTE 22: ACADEMIC DIRECTORATES

1. There shall be Academic Directorates established by these Statutes.
2. The Academic Directorates of the University shall include;
 - a. Office of the Graduate Studies
 - b. Office of Education Development
 - c. Office of the Faculty Affairs
 - d. Research Services Office
3. The University Council may, on the recommendation of the Academic Council through the Management Board, establish or reorganize the number and structure of Academic Directorates.
4. The primary responsibilities and roles of the Academic Directorates shall be provided in the University Regulations and Code of Governance.

STATUTE 23: UNIVERSITY CHAPLAINCY

1. The University shall have a Chaplaincy that is headed by a Chaplain, who is assisted by Assistant Chaplains. The Chaplains shall be members of staff in the university.

2. The Chaplaincy is responsible for the spiritual care and Christian orientation of the staff, students, alumni and the wider Strathmore community in accordance with the University mission and foundational aims.
3. The University Chaplaincy shall abide by the Memorandum of Understanding between Opus Dei and Strathmore Educational Trust, Registered Trustees in its activities.

STATUTE 24: STAFF OF THE UNIVERSITY

1. All staff of the University shall be bound by the provisions of the Charter, Statutes, Regulations and staff policies of the University.
2. The University Council shall approve the terms and conditions of service of all staff of the University.
3. Subject to the provisions of the University Charter and these Statutes, the University Council, through the Management Board, shall approve appointment and promotion of staff, whether paid or honorary as it may deem necessary for the efficient functioning of the University.

STATUTE 25: STUDENT ADMISSION

1. Admission to the University shall be subject to the provisions of the University Charter, Statutes, Policies, and Regulations.
2. No person shall be enrolled to any programme of the University unless they meet the enrolment requirements set out in the University Regulations, Policies and Guidelines. This notwithstanding, the University reserves the right of admission to the University.
3. Upon enrollment to a University Programme, a student shall be bound by the Statutes, Policies, and Regulations of the University.

STATUTE 26: UNIVERSITY EXAMINATIONS

1. University Examinations shall be conducted in accordance with the Regulations and Guidelines approved by the Academic Council.
2. The Academic Council may from time to time amend or review Examination Regulations.
3. The Academic Council shall be responsible for the final approval of examination results presented to it by the Academic Boards.
4. Any examination irregularities or misconduct involving students or staff shall be dealt with in accordance with the University Regulations governing student or staff disciplinary matters.

STATUTE 27: ACADEMIC AWARDS AND DESIGNATION

1. As provided in section 7 of the Charter, the University has the power to award Bachelor's, Master's and Doctorate degrees and any other degrees and to grant diplomas and certificates and any other awards.
2. As established by the Charter and these Statutes, the Academic Council shall formally approve the award of a degree, diploma or certificate or honorary degree or any other award of the University, upon satisfying itself concerning the academic standards and content of the course of study.
3. To qualify for an award of the University, a student must:
 - a. Complete the relevant course requirements as specified in the rules and regulations which apply to that Award;
 - b. Comply with all rules which apply to that Award; and
 - c. Comply with all Statutes, Regulations and Rules of the University.
4. Awards are conferred on behalf of the Academic Council by;
 - a. The Chancellor; and
 - b. In the absence of The Chancellor, The Pro-Chancellor; and
 - c. In the absence of both The Chancellor and Pro-Chancellor, The Chairperson of the University Council.

5. An Award may be conferred posthumously.
6. Any degree awarded by the University shall be authenticated by a degree certificate bearing the University Seal. Degree certificates shall be signed by both the Vice-Chancellor and the Deputy Vice-Chancellor for Academic & Student Affairs and shall incorporate a brief description of the programme in which the award is made.

STATUTE 28A: HONORARY DEGREES

1. The University shall have powers to award honorary degrees in the disciplines in which the University is engaged, and such an award shall be in accordance with University Regulations.
2. Any member of the University Council, the Academic Council or the Academic Board may propose in writing to the Vice-Chancellor a distinguished person to be considered for the award of an honorary degree of the University.
3. The Academic Council shall formally approve the award of an Honorary Degree. The criteria and process for appointment shall be as provided for in the University Regulations.

STATUTE 28B: HIGHER DOCTORATES

1. The University shall have powers to award a higher doctorate to a person who demonstrates distinguished published scholarly work and coherent contribution to knowledge in the relevant discipline.
2. Any member of the University Council, the Academic Council or the Academic Board may propose in writing to the Vice-Chancellor a person to be considered for the award.
3. The Academic Council shall formally approve the award of a Higher Doctorate. The criteria and process for appointment shall be as provided for in the University Regulations.

STATUTE 28C: CONGREGATION FOR CONFERMENT OF DEGREES

1. For the purpose of conferring degrees and the awarding of diplomas and certificates of the University, there shall be a meeting of the University, which shall be called a Congregation.
2. The Chancellor shall in the name of the University, in person or through the Pro- Chancellor or his designated appointee, confer degrees and grant diplomas, certificates and other awards of the University.
3. The Congregation shall be presided over by the Chancellor or the Pro-Chancellor or his designated appointee.
4. The procedure of summoning a Congregation for the presentation of graduands and for the conferment of degrees and awarding of diplomas and certificates shall be determined by the Academic Council in consultation with the Management Board.
5. The Vice-Chancellor shall declare a Congregation of the University a meeting convened for the purpose of conferring degrees and awarding post-graduate diplomas and certificates and shall pronounce such a Congregation formally dissolved at the end of the ceremony.

STATUTE 28D: CONFERMENT OF EMERITUS TITLE

1. The University Council may confer the title of Emeritus upon a Professor of the University who has reached retirement age.
2. The conferred title serves to recognize their distinguished service to the aims and objectives of the University and their ongoing contribution to the scholarly community and/or engagement with the academic life of the University.
3. The nomination, evaluation and conferment procedures of the title emeritus shall be as provided in the University Regulations and Policies.

4. In exceptional circumstances, the University Council, may upon the retirement of a senior officer of the University and in recognition of their sustained and distinguished service, permit such an officer to retain an honorary title corresponding to the rank of the last office held.
5. The conferment of emeritus and other honorary titles shall be subject to University Regulations and Policies.

STATUTE 29: STUDENT COUNCIL

1. As provided in section 22 of the Charter, there shall be a Student Council, whose membership shall be a representation of the University student body, and that will serve and represent the students of the University and act as the main forum through which students may express their views concerning their academic and social life.
2. The Student Council shall be governed by the terms and provisions of its Constitution, whose articles shall be approved by the Academic Council.
3. Subject to the provisions of the Constitution of the Student Council, the student body may propose constitutional amendments, which will take effect upon approval by the Academic Council.
4. The Student body shall be represented in the Academic Council through the Student Affairs Committee of the Academic Council, which Committee includes members of the Student Council.

STATUTE 30: ALUMNI

1. The University has established the Strathmore University Alumni Association, a not-for-profit entity which shall serve and represent the Alumni as provided for under section 21 of the Charter.
2. The Strathmore University Alumni Association shall maintain an Alumni Association Roll which shall set out its membership.
3. Any person(s) whose Academic Award is revoked by the University as per

the provisions of the Charter shall cease to be alumni of the University.

4. The Strathmore University Alumni shall meet and discuss any matters relating to the University and shall transmit its resolutions and recommendations thereon to the Management Board and where confirmed, these shall be recommended by the Management Board to the University Council for approval.
5. The Alumni shall operate through the Strathmore University Alumni Association which shall be governed by its constitutive documents, by-laws, guidelines, charter or regulations, which shall be effective upon approval by the University Council, on the recommendation of the Management Board.
6. The by-laws, guidelines, charter or regulations of the Alumni Association shall not conflict with the Mission, Vision and Values of the University.

STATUTE 31: FINANCIAL PROVISION

1. All funds, assets and property, movable or immovable, that belong to the University shall be managed and utilized in accordance with the provisions of the Charter, Statutes and University Regulations, in such a manner and for such purposes as will promote the best interests of the University.
2. The University shall develop Regulation and/or Policies on Finance.
3. Money belonging to the University shall be kept in University bank accounts with the banks approved by the University Council.
4. Quality and timely financial information shall be made available to the University Council and Management Board and other relevant organs of the University in such a way as to facilitate appropriate and effective financial decision making.
5. The financial affairs of the University shall be managed in such a way as to ensure financial sustainability of the University.
6. The University Financial Year shall be as prescribed in the University

Regulation and/or Policies.

STATUTE 32: STRATHMORE UNIVERSITY AFFILIATES

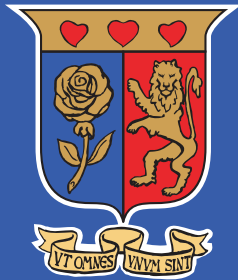
1. The University may establish such affiliates as it deems necessary to serve and represent the University in its various initiatives subject to the approval of the University Council.
2. In these statutes, Strathmore University Affiliates means those entities controlled, directly or indirectly, by the University through:
 - a. ownership of more than 50% of the ownership interests in the entity or;
 - b. the power to appoint or elect a majority of the entity's governing body (e.g. directors or trustees) or;
 - c. Any affiliates as the University Council may establish as an affiliate of the University.
3. The University affiliates shall meet and discuss any matters relating to the University and shall transmit its resolutions and recommendations thereon to the Management Board and where confirmed, these shall be recommended by the Management Board to the University Council for approval.
4. A University affiliate shall be governed by its constitutive documents, by-laws, guidelines, charter or regulations which shall only be effective once approved by the University Council on the recommendation of the Management Board and shall not conflict with the Mission, Vision and Values of the University.
5. The University Council shall ensure that any such established affiliate is designated a University Council Committee to which the affiliate will report any progress of the initiatives for which it was established.

STATUTE 33: STANDARDS OF STUDENT CONDUCT

1. By virtue of their enrollment to the University, all Strathmore University students shall be expected to conduct themselves in a manner that aligns with and promotes the fulfilment of the educational mission of the University. They must exercise respect for all staff of the University, their fellow students and the general public. Students are expected to be responsible ambassadors of the University through proper conduct on and off campus.
2. Students shall be required to abide by the regulations on student conduct and all other University policies and regulations.

STATUTE 34: AMENDMENT AND REVIEW

1. The University Council, in consultation with the Management Board and the Academic Council, may from time to time amend or review these Statutes in accordance with the Charter.
2. The amendment or review of these Statutes shall be in accordance with the provisions of the Charter.



Strathmore
UNIVERSITY

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