

PROCEDURE ON HOW TO HANDLE A STUDENT/STAFF AT STRATHMORE UNIVERSITY WHO IS CONFIRMED OR SUSPECTED TO HAVE COVID-19

Number SU-SU-01-1.1/2021
Approval Date June 2021
Area of validity Strathmore University

Version Change	Date of change	Change made
Version 1.1	June 2021	New Procedure

Scope: This procedure will apply to all students, staff and visitors to Strathmore University

Objective: To effectively identify and manage suspected Covid-19 Patients within Strathmore University.

Acronyms

COVID-19	Corona Virus Disease 2019
DSS	Disease Surveillance
HMIS	Health Management Information System
HOD	Head of Department
MOH	Ministry of Health
PCR	Polymerase Chain Reaction
SU	Strathmore University
SUMC	Strathmore University Medical Centre
PnC	People and Culture

Definitions

Confirmed case: Anyone with a positive COVID -19 result on PCR/RDT testing

Primary contact: Anyone who has come into contact with a confirmed case of COVID 19 and has had any or all of the following:

- I. Face to face encounter with a confirmed COVID-19 case.
- II. For 15 minutes or more.
- III. For less than 1.5 meter

IV. Where one or both parties is not wearing a mask.

Suspect case: Anyone with symptoms of COVID- 19 but no PCR/RDT test has been carried out.

1. Any staff/student who is a suspected case (feeling unwell with COVID-19 symptoms) or has been exposed to a confirmed case (COVID-19 positive person) will be treated as a suspected case unless confirmed otherwise.
2. The staff/student who is off-campus and is a suspected case or is a primary contact, is encouraged to report to their HOD (for Staff members) /Faculty manager (for students) who would then inform the necessary parties.
 - i. *HOD (SUMC) for staff and students*
 - ii. *People & Culture for staff*
 - iii. *Dean of Students, Dean of the Faculty for students*
3. If a staff or student falls sick on campus they should report to SUMC immediately and communicate with the persons above on phone (0701 668 193).
4. If they are seriously ill, they will be evacuated as per the SUMC procedure for handling Medical Emergencies on campus.
5. To limit further transmission, the patient will be required to self-quarantine as per the Ministry of Health directives and SUMC guidelines.
6. SUMC will reach out to all suspected/confirmed cases of COVID-19 who are staff and students for further medical-related matters.
7. PnC team will reach out to all suspected/confirmed cases of COVID- 19 who are staff for staff related matters
8. Faculty Managers will reach out to all suspected/confirmed cases of COVID- 19 who are students for student related matters.
9. All primary contacts will be required undergo self-quarantine for **14 days** and are required to go for testing if advised or in case of symptoms.
10. The premises where the suspected patient accessed while on campus, (class or office) will be cordoned off and the Housekeeping team shall clean and disinfect the area as per the Ministry of Health's prescriptions and housekeeping procedures.

11. All persons who had direct contact with the suspected staff/student will also be required to self-quarantine for up to 14 days since the direct contact if asymptomatic or for 10 days after the appearance of symptoms.
12. If the patient worsens while in self-quarantine, they are required to **report to a designated hospital that is handling COVID 19 patients.**
13. After the 14-day self-quarantine period lapses, the patient having no further symptoms can be reintroduced to the SU community after they have been cleared by SUMC.
14. All efforts should be made within the University to prevent any stigmatization towards any affected student or staff.

NB: SUMC staff by the nature of their work will be exposed to confirmed and suspected cases of COVID-19. Procedures have been put in place to ensure that the SUMC staff have the relevant PPEs, training and processes to enhance Infection and Prevention Control within SUMC.

Document written or revised by:

Approved by: Head of Department

Name: SUMC Clinical Team

Name: Dr. Anastacia Ngumuta

Signature:

Signature:

Date: 11/06/2021

Date:

