

SAFE RETURN TO CAMPUS

MEASURES PUT IN PLACE BY THE ADMINISTRATIVE DEPARTMENT JUNE 2020

1.0 Hygiene

1. Hand hygiene is extremely important in the prevention of the spread of the COVID-19 virus. Hand washing facilities have been/ will be provided at all major gates in the University that is Gate A, Gate B, Gate C Gate D and Gate E.
2. Posters and signs promoting correct hand washing and critical personal hygiene guidelines will be put across campus for communications and creating awareness to students and staff.
3. Alcohol-based hand sanitizers will be placed at the entrance of each building, and main high ways across campus in places where it is not possible to wash hands with soap and water.
4. Poster to instruct staff and students to avoid contact with objects or surfaces used or touched by other people (e.g. door handles) and to wash hands after contact with such surfaces or objects will be emphasized via posters.
5. We are trying to limit the number of high touch/ high traffic areas by;
 - a. Leaving some internal doorways open.
 - b. We have put door hooks on the common doors to have the doors permanently open.
 - c. We have removed brochures, magazines and newspaper from reception areas

2. Organization of work stations

1. We have created sufficient distance between seats in lecture rooms by spacing and marking sitting areas.

2. We have provided protective equipment such as plastic screens and walls to compartmentalize workspaces in common areas such as the admissions office and reception areas.
3. In classrooms, lecture rooms, queuing areas and meeting areas floor markings and stickers have been used to ensure social distancing.

3. Movement within Campus

1. Instruct staff and students not to go to rooms or places where they do not have to be present or if they do not have a particular task to do.
2. Remind students and staff to respect physical distancing rules when moving across the workspace to the full extent possible.
3. Remind staff and students to avoid using elevators.
4. We are considering introducing one-way traffic or priority rules on narrow stairs where people cannot keep a sufficient distance when passing each other (for example, priority for those coming down). We have already introduced 'keep left signs on busy areas and staircases.

4. Transport Using the University Vehicles

1. We maintain the minimum recommended distance of 1 meter between each person. The number of persons that can be transported will therefore vary according to the type of vehicle.
2. The University will consider increasing the frequency of transport provision to reduce congestion when student and staff resume classes and work respectively.
3. Drivers are encouraged to pay attention to proper ventilation (e.g. open windows while driving).
4. Cleaning of the vehicles is done daily, paying attention to frequent cleaning of high touch areas (e.g. door handles, handrails) in particular.