

To: All Staff Members

Dear Colleagues,

RE: IMPORTANT ANNOUNCEMENT ON UNIVERSITY OPERATIONS

The University Council, in conjunction with the Management Board and the Academic Council have held deliberations after the Government's directive to close all institutions of learning for the next 30 days from **Monday, 16th March 2020**, and have made the following decisions:

1. All scheduled lessons for this week have been cancelled. From **Monday 23rd March**, resumption of lessons will be done via e-learning. The respective schools will communicate the modalities of this via email. Students should check their email regularly for updates.
2. All ongoing examinations have been postponed with immediate effect until further notice.
3. Number 1 & 2 will apply for an initial period of 30 days to be reviewed by **Tuesday, April 14th 2020**.
4. All departments have submitted their business continuity plans today. We will study them tomorrow and give the way forward based on their recommendations.
5. Tomorrow, we shall continue to train all lecturers on online teaching. We shall also be briefing all administrative staff on how they shall carry out business operations thereafter.
6. Relevant updates and communications will be sent from time to time through email communication. Kindly check your emails regularly.

On behalf of the University Council and Management Board, I wish you all and your families safety and good health. Let us continue to pray for a solution to the coronavirus pandemic.

Yours sincerely,



Prof. John Odhiambo
Vice Chancellor