Family Tuition Fee Benefit

*Tuition fee benefit for siblings, spouses and parents undertaking degree courses*

1. **General Conditions**: Where two (or more) siblings of the same parents, spouses or a parent and a child(ren) are studying as full-time students in the degree programmes (Bachelors, Masters or PhD) at the same time, tuition fees benefit will be granted as follows:

   (i) Second sibling/spouse/parent 10% of the tuition fees.
   (ii) Third sibling 20% of the tuition fees.
   (iii) Additional sibling 25% of the tuition fees.
   (iv) Fees rebate shall be tuition only and shall be applied to the course with the least fees.

*Note*: Documentary evidence (Birth Certificate/Marriage Certificate) of the students’, parents or spouse relation must also be provided on application. The benefit begins a year after admission of the first full-fees paying student in order to observe performance, attendance and conduct.

2. **Academic Requirements**: To qualify for fee benefit a student must be:

   (i) A full-time undergraduate student
   (ii) Have good conduct and attendance (note from Mentor/School Admin to be attached).
   (iii) Have no repeat/retakes in the previous academic year (progress reports to be attached on application).

3. **Good Conduct**:  

   (i) **Discipline**: Have no suspensions, no written warnings and no record or instances of misconduct in the preceding year. A student should observe the general rules and regulations of the University.
   (ii) **Academic Performance**:
      a) Adhere to the examinations rules and regulations of the University found in the Student handbook.
      b) Attend all classes unless absence is for a grave reason (accident, illness, etc.).

4. **Cessation of fees benefit**: The benefit ceases to apply if:

   (i) The student fails to meet conditions 2 and 3 above.
   (ii) When the family ceases to have more than one sibling, parent or spouse pursuing a degree course.
Details of first child/spouse/parent

Name: ___________________________________________ Reg. No:_____________
Course: ______________________ Ave. grade __________ Ave. grade Year of study:_________
Mobile No:____________________ Email: _______________________________________

Details of second child/spouse/parent

Name: ___________________________________________ Reg. No:_____________
Course: ______________________ Ave. grade __________ Ave. grade Year of study:_________
Mobile No:____________________ Email: _____________________________________

Details of third child

Name: ___________________________________________ Reg. No:_____________
Course: ______________________ Ave. grade __________ Ave. grade Year of study:_________
Mobile No:____________________ Email: _____________________________________

To be completed by the parent/guardian

Name: ___________________________________________________________________
Mobile No:____________________ Email: _____________________________________
Signature: ____________________ Date: _______________________________________

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School/Faculty

Name of student recommended: _________________________________________________
Signature: _________________________________ Date:____________________________

Financial Aid Office

Information verified: Signature:_______________________ Date:_____________________

Chairperson, Financial Aid Advisory Committee

Signature: ____________________________ Date:_____________________________