



Family Tuition Fee Benefit

Tuition fee benefit for siblings, spouses and parents undertaking degree courses

1. **General Conditions:** Where two (or more) siblings of the same parents, spouses or a parent and a child(ren) are studying as full-time students in the degree programmes (Bachelors, Masters or PhD) at the same time, tuition fees benefit will be granted as follows:

- (i) Second sibling/spouse/parent 10% of the tuition fees.
- (ii) Third sibling 20% of the tuition fees.
- (iii) Additional sibling 25% of the tuition fees.
- (iv) Fees rebate shall be tuition only and shall be applied to the course with the least fees.

Note: Documentary evidence (Birth Certificate/Marriage Certificate) of the students', parents or spouse relation must also be provided on application. The benefit begins a year after admission of the first full-fees paying student in order to observe performance, attendance and conduct.

2. **Academic Requirements:** To qualify for fee benefit a student must be:

- (i) A full-time undergraduate student
- (ii) Have good conduct and attendance (note from Mentor/School Admin to be attached).
- (iii) Have no repeat/retakes in the previous academic year (progress reports to be attached on application).

3. **Good Conduct:**

- (i) **Discipline:** Have no suspensions, no written warnings and no record or instances of misconduct in the preceding year. A student should observe the general rules and regulations of the University.
- (ii) **Academic Performance:**
 - a) Adhere to the examinations rules and regulations of the University found in the Student handbook.
 - b) Attend all classes unless absence is for a grave reason (accident, illness, etc.).

4. **Cessation of fees benefit:** The benefit ceases to apply if:

- (i) The student fails to meet conditions 2 and 3 above.
- (ii) When the family ceases to have more than one sibling, parent or spouse pursuing a degree course.



Details of first child/spouse/parent

Name: _____ Reg. No: _____

Course: _____ Ave. grade _____ Year of study: _____

Mobile No: _____ Email: _____

Details of second child/spouse/parent

Name: _____ Reg. No: _____

Course: _____ Ave. grade _____ Year of study: _____

Mobile No: _____ Email: _____

Details of third child

Name: _____ Reg. No: _____

Course: _____ Ave. grade _____ Year of study: _____

Mobile No: _____ Email: _____

To be completed by the parent/guardian

Name: _____

Mobile No: _____ Email: _____

Signature: _____ Date: _____

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School/Faculty

Name of student recommended: _____

Signature: _____ Date: _____

Financial Aid Office

Information verified: Signature: _____ Date: _____

Chairperson, Financial Aid Advisory Committee

Signature: _____ Date: _____